

July 29, 2015 at 11:30 a.m.
HARTSVILLE-TROUSDALE COUNTY
WATER & SEWER UTILITY DISTRICT
MEETING OF BOARD OF COMMISSIONERS

MINUTES

The meeting of the Hartsville-Trousdale County Water & Sewer Utility District Board of Commissioners was held on Wednesday, July 29, 2015, at 11:30 a.m. at Halltown Road Fellowship Hall, Hartsville, Tennessee.

The following board members were present: Hattie McDonald, Phyllis Shoulders and Toby Woodmore. Others present were: Jerry Helm, Jimmy Highers, Carroll Carman Ed Walker, Larry Cato, Chris Gregory, Sam Gregory, Tony Crook, Jason Haley, Steve Law, Penny Sutherland, Laura Malone, Mindi Lancaster and Kay Smith.

The meeting was called to order by Chairperson Hattie McDonald. Commissioner Shoulders made a motion to approve the June 2015 minutes, seconded by Commissioner Woodmore. Motion passed.

Due to an issue with wording in Resolution 2015-01 which was adopted May 19, 2015, a motion was made by Commissioner Woodmore, seconded by Commissioner Shoulders to rescind said resolution. Motion passed. Resolution 2015-02 was presented to the board with the proper wording which was deleting Four Lake Regional Industrial Development Authority and adding Hartsville Trousdale County Government as co-applicant of the EDA grant. Motion was made by Commissioner Shoulders, seconded by Commissioner Woodmore to adopt said resolution. Motion passed. Resolution 2015-03 was presented to the board to allow President Hattie McDonald and Manager Jerry Helm to sign documents relating to the EDA grant on items approved by the board. Motion was made by Commissioner Shoulders, seconded by Commissioner Woodmore to adopt said resolution. Motion passed.

The board addressed employee work schedules. Commissioner Woodmore made the motion to accept the recommendation of Manager Helm which would set the work schedule to a five day a week Monday through Friday, starting at 7:30 a.m. until 4:30 p.m., with one hour for lunch. Motion was seconded by Commissioner Shoulders. Motion passed. The new work schedule would take effect October 2, 2015. Due to an error in the employment policy, Commissioner Woodmore made a motion to approve a one day per month sick leave allowance retroactive back to July 1, 2007, Commissioner Shoulders made a second to the motion. Motion passed.


Jimmy Highers gave an update on the 2013 CDBG. He reported that the Harris Branch Road section was basically finished and the only part left unfinished was the Old Highway 25 section. He assured the board that the work would be completed on time.

Ed Walker reported that bids for the Pump House and Sewer Plant would be opened August 18, 2015. Mr. Walker would present a bid summary to the utility board at their next regular meeting. He also discussed the EDA 1.4 million dollar grant that was in jeopardy. Mr. Walker stated that he felt the last minute negotiations would turn out positive.

The board reviewed the June 2015 financials and found them to be in order.

The board discussed their concerns on the rapidly approaching deadlines for the CCA Project. They stressed to Ed Walker and Mayor Carman that the utility district must move forward.

As there was no further business, Motion was made by Phyllis Shoulders to adjourn the meeting, seconded by Toby Woodmore. Motion passed.


Secretary