

October 29, 2014 at 11:30 a.m.
HARTSVILLE-TROUSDALE COUNTY
WATER & SEWER UTILITY DISTRICT
MEETING OF BOARD OF COMMISSIONERS

MINUTES

The meeting of Hartsville-Trousdale County Water & Sewer Utility District Board of Commissioners was held on Wednesday, October 29, 2014 at 11:30 a.m. at Halltown Road Fellowship Hall, Hartsville, Tennessee.

The following board members were present: Hattie McDonald, Phyllis Shoulders and Toby Woodmore. Others present were: Jerry Helm, George Garden, Jimmy Highers, Carroll Carman, Jerry Lankford, Jianne West, Marcelo Ariola, Penny Sutherland, John Poole, Laura Malone, Mindi Lancaster and Kay Smith.

The meeting was called to order by Chairwoman Hattie McDonald. Phyllis Shoulders made the motion to approve the September 2014 minutes as read, seconded by Toby Woodmore, motion passed.

The first order of business was presentation of the developer's agreement for construction of water lines, sewer lines and major updates to the sewer treatment plant. Commissioner Woodmore with assistance from George Garden, Jerry Helm, Jinanne West, Jerry Lankford and Marcelo Areiola explained the proposed agreement. The major points were rates, ramp up to 90% capacity and termination agreements in the event of an unforeseen problem. The motion was made by Phyllis Shoulders and seconded by Toby Woodmore to send the agreement to the district's attorney, Don Scholes, for further review. Also, in the motion was for Commissioner Woodmore to work with CCA to expedite funding for design. Motion passed.

The board asked our financial auditor, John Poole, to answer questions concerning financial reports and the possibility of adding additional reports to our monthly meetings. The discussion centered on issues of strategic management of rates and remaining liquid. Mr. Poole assured the board that he would have a sample user friendly report in addition to our normal reports at the November meeting.

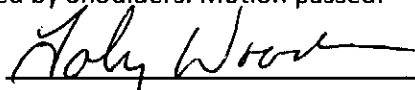
The board was informed of surplus equipment that was no longer functional: An 80 one ton truck and 2000 S 10 truck. To facilitate the cleanup proposed by the county mayor, the motion was made by Commissioner Woodmore and seconded by Phyllis Shoulders to declare the property surplus and allow manager Helm to dispose of in an upcoming county auction. Motion passed.

Jimmy Highers made a short presentation on the status of the CDBG grant that had been approved with Mofield Brothers as the contractors. He made the board aware that a pre-construction meeting would be held on November 4, 2014, for the purpose of working out final construction details. George Garden reported that he was meeting with Four Lake to discuss a future CDBG grant for the purpose of a developer's agreement for future waste water conveyance. Mayor Carman has agreed that the next CDBG will be used to upgrade the sewer lift station so that redundancy can be accomplished. Motion by Toby Woodmore, seconded by Phyllis Shoulders for Manager Helm to seek a CDBG grant for updates to the force main. Motion passed.

Due to the design deadlines, a motion was made by Toby Woodmore, seconded by Phyllis Shoulders to allow Manager Helm to sign the agreement with BWSC using funding once the documents have been prepared. The funding would come from CCA. Motion passed.

Due to Commissioner Phyllis Shoulders term expiring, the board reviewed the different persons seeking the position. The board generated a list in the following preference order: (1) Phyllis Shoulders; (2) Linda Marshall; (3) Jeff Gregory. The motion was made by Commissioner Woodmore, second by Phyllis Shoulders to present the list to Mayor Carman. Motion passed.

With no other business to be transacted the motion was made to adjourn by Woodmore, seconded by Shoulders. Motion passed.


Secretary