

**October 30, 2013, 11:30 A.M.**  
**HARTSVILLE-TROUSDALE COUNTY**  
**WATER & SEWER UTILITY DISTRICT**  
**MEETING OF BOARD OF COMMISSIONERS**

**MINUTES**

The meeting of Hartsville-Trousdale County Water & Sewer Utility District Board of Commissioners was held on Wednesday, October 30, 2013 at 11:30 a.m. at Halltown Road Fellowship Hall, Hartsville, Tennessee.

The following members were present: Hattie McDonald, Phyllis Shoulders and Board Member Elect, Toby Woodmore.

Others present were: George Garden, Jimmy Highers, Larry Cato, Penny Sutherland, Scotty Claridy, Rickey Calhoun, Steve Law, Tony Crook, Sam Gregory, Jason Haley, Bobbie Scruggs, Laura Malone, Mindi Lancaster and Kay Smith.

Meeting was called to order by President, Hattie McDonald.

The first order of business was the approval of the prior month's minutes. Motion made by Phyllis Shoulders, seconded by Hattie McDonald. Upon question, motion approved.

**Old Business:**

- Bank building purchase - tabled.
- Purchase of automatic meter readers - tabled.
- Office hours – board members requested a meeting with office personnel and field technicians. Chairman McDonald suggested meeting be held November 13, 2013 at 10:00 a.m. for office personnel and 10:30 a.m. for field technicians for their feedback regarding working hours and conditions. Also, regular board meeting be held at 11:00 a.m. on the same day. Due to the absence of the superintendent, chairman will confirm meeting date and time after she speaks with him.

**New Business:**

- Financial Report for September 2013 was tabled until superintendent could be in attendance.
- Castalian Springs Water Contract was tabled until superintendent could be in attendance.
- Toby Woodmore was sworn in by Kay Smith to become the utility board's newest member.
- Jimmy Highers with Goodwyn, Mills and Cawood Engineering gave the board a status update with the current CDBG projects.
- George Garden with BWSC Engineering gave the board a status update with their current projects.

Since there was no further business, the meeting was adjourned upon motion duly made and seconded.

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Secretary